

Report of Transport & Engineering Manager – Parks & Countryside

Report to Director of Communities & Environment

Date: 22 March 2017

Subject: Design and Cost Report for Parks & Countryside Replacement Machinery & Equipment 2017/18

Capital scheme number: 32003/PKS/COM

Are specific electoral wards affected? If relevant, name(s) of ward(s):	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for call-In?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, access to information procedure rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

Summary of main issues

1. The Director of Communities & Environment is requested to approve the authority to spend of £261.5k on replacement equipment against capital scheme number 32003PKS.
2. The whole Parks & Countryside service has an annual income budget of over £19m and the viability of achieving this income target depends on replacing old equipment on a cyclical basis

Recommendations

3. That the Director of Communities & Environment gives authority to spend £261.5k on replacement machinery and equipment.

Purpose of this report

1.1 The purpose of this report is to request authority to spend approval of £261.5k in order to replace various machinery within the Parks & Countryside service

1.2 The machinery consists of ride-on mowers, tractor mounted cylinder mowers, tractor mounted sidearms and trailed woodchippers.

2 Background information

2.1 Parks & Countryside has a diverse service which consists of managing, developing, conserving and maintaining horticultural, agricultural and arboriculture landscapes. Specialised machinery is used to implement the service provided which, in turn, requires regular replacement of old machinery so that service standards and income levels of £19m can be sustained each year

2.2 Parks & Countryside has a rolling program of replacing plant and machinery which is phased over a number of years to spread the costs. The machinery is required to replace existing items on fleet that has reached the end of its economical and safe operating life. If the service is unable to procure this equipment there would be a detrimental impact on the quality of the service provided, the service's ability to deliver the income targets and the cost of maintaining the equipment to a useable standard

3 Main issues

3.1 Design proposals and full scheme description.

3.2 **Programme** - The plant and equipment will be purchased using the existing Council framework contracts for the supply of plant and equipment. The machinery identified for replacement within the 2017/18 financial year are ride-on mowers, tractor mounted cylinder mowers, tractor mounted sidearms and trailed woodchippers.

3.3 The procurement of these machines are the latest spec available and conform to current EU emission guidelines.

4 Corporate considerations

4.1 Consultation and engagement

4.1.1 The Executive Member for Environment & Sustainability has been consulted on these proposals.

4.2 Equality and diversity / cohesion and integration

4.2.1 The outcome of this process will not affect any equality characteristics and a Equality screening document is attached to this report.

4.2.2 Due regard has been given throughout the decision making process through following the Corporate Procurement Rules. As such, an Equality Impact Screening or Impact Assessment is required.

4.3 Council policies and the best council plan

4.3.1 This report draws attention to co-ordinated working that demonstrates a contribution towards the following priorities contained in the City Priority Plan:

- Best city for communities:
 - Ensure that local neighbourhoods are clean.
- Best city to live:
 - Enable growth of the city whilst protecting the distinctive green character of the city.

4.3.2 The report highlights the contribution to the following Council Business Plan priorities:

- Improve the quality of Leeds' parks
- Create the environment for effective partnership working
- Work effectively at a local level

4.4 Resources and value for money

4.4.1 **Full scheme estimate** The full requirements for the 2017/18 programme of replacement machinery and equipment is £294k however there is a balance of £32.5k unspent from the 2016/17 scheme and therefore this report requests the further £261.5k approval to spend to complete the programme. The items to be replaced are various pieces of operational machinery consisting of ride on mowers, tractor mounted cylinder mowers, tractor mounted sidearms and trailed woodchippers.

4.4.2 Capital funding and cash flow.

Previous total Authority to Spend on this scheme	TOTAL £000's	TO MARCH 2016 £000's	FORECAST				
			2016/17 £000's	2017/18 £000's	2018/19 £000's	2019/20 £000's	2020 on £000's
LAND (1)	0.0						
CONSTRUCTION (3)	0.0						
FURN & EQPT (5)	930.7	473.7	457.0				
DESIGN FEES (6)	0.0						
OTHER COSTS (7)	0.0						
TOTALS	930.7	473.7	457.0	0.0	0.0	0.0	0.0
Authority to Spend required for this Approval	TOTAL £000's	TO MARCH 2016 £000's	FORECAST				
			2016/17 £000's	2017/18 £000's	2018/19 £000's	2019/20 £000's	2020 on £000's
LAND (1)	0.0						
CONSTRUCTION (3)	0.0						
FURN & EQPT (5)	261.5		74.0	187.5			
DESIGN FEES (6)	0.0						
OTHER COSTS (7)	0.0						
TOTALS	261.5	0.0	74.0	187.5	0.0	0.0	0.0
Total overall Funding (As per latest Capital Programme)	TOTAL £000's	TO MARCH 2016 £000's	FORECAST				
			2016/17 £000's	2017/18 £000's	2018/19 £000's	2019/20 £000's	2020 on £000's
LCC Unsupported Borrowing	1192.2	473.7	531.0	187.5			
Total Funding	1192.2	473.7	531.0	187.5	0.0	0.0	0.0
Balance / Shortfall =	0.0	0.0	0.0	0.0	0.0	0.0	0.0

Parent scheme number : 32003/PKS/COM Title : Parks Equipment

Revenue effects

4.4.3 Revenue budget exists for the maintenance of the equipment and machinery.

4.5 Legal implications, access to information and call-in

4.5.1 This is a key decision.

4.6 Risk management

4.6.1 The health and safety risk to employees in continuing to use old, worn machinery which may become unsafe to use.

4.6.2 The machinery is used to deliver the service's core requirements, service level agreements and assist in achieving the majority of the current income budget target of £19m.

4.6.3 If the service is unable to procure this equipment there would be a detrimental impact on the quality of the service provided, the service's ability to deliver the income targets and the cost of maintaining the equipment to a useable standard.

5 Recommendations

5.1 The Director of Communities & Environment is requested to approve the authority to spend of £261.5k on replacing various operational machinery and equipment.

6 Background documents¹

6.1 None

¹ The background documents listed in this section are available for download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.